



Job description

SEASONAL BEACH WARDEN – PART-TIME/WEEKENDS

LOCATION	Pinewoods
REPORTING TO	Park Operations Manager

Pinewoods is part of the Holkham Estate

Holkham's vision is to be the UK's most pioneering and sustainable rural estate.

The Holkham Estate extends over 25,000 acres. The land and property-based activities include residential and commercial lettings, property development, arable and vegetable farming, forestry and country sports. The leisure businesses comprise a country inn, a holiday park, beaches, car parks, admissions, cafes, shops, weddings, concerts and events.

Holkham was awarded as Best Large Employer – Eastern Region in 2023. We have high levels of staff satisfaction, quality learning and development opportunities and a strong work ethic where the human touch is never lost.

Pinewoods, Wells-next-the-Sea

Situated in an outstanding location on Beach Road, Wells-next-the-Sea, Pinewoods is a five star graded Holiday Park offering a combination of caravan holiday homes for purchase, holiday homes & lodges for hire and touring caravan pitches. In addition, Pinewoods has responsibility for the stunning Wells Beach and its iconic beach huts, for hire and sale and also operating the Wells Beach Bus.

Overall job purpose

Our Beach Wardens are responsible for looking after visitors to Wells beach and ensuring the area is maintained to the highest standards. The output of the role is observed closely by holiday guests and visitors. A desire to deliver excellent customer service combined with enthusiasm, attention to detail and an absolute commitment to quality are essential requirements.

This is a part time seasonal role and you will be required to work weekends from May through to October.

Key Responsibilities

The following is intended to provide guidance as to duties but is not exhaustive;

Beach Warden

- To contribute to the tidiness and general appearance of the Beach and surrounding area.
- To ensure the tide siren is sounding 4 hours before high tide
- To ensure dogs are not entering the no dog zone and seal enclosure by engaging with owners.
- To ensure visitors are aware of the no BBQ rule to protect the vulnerable landscape.
- Litter picking.
- To ensure the paths, steps and boardwalks are tidy, clear of sand and safe to use.
- The use and maintenance of hand tools and leaf blowers.
- To monitor dog bins to ensure they are not overflowing.
- Engage with visitors to help support us in our WONDER goals in particular to reduce general waste by 10% each year and encourage separation.
- To ensure that all equipment, machinery and buildings are kept secure, safe and clean.
- To ensure that we meet our sustainability goals and identify opportunities for improvement in this area.
- To respond and where possible resolve customer questions or concerns, passing onto the appropriate team member if required e.g. Reception.
- To be aware of Health and Safety requirements and carry out all duties in compliance with health and safety at work legislation and Pinewoods Risk Assessments and agreed processes.
- To be aware of and report any identified risks.
- To ensure your compliance with the site risk assessments.
- To ensure you adhere to site and grounds maintenance processes.
- Demonstrating our Five Great Behaviours.

SKILLS, KNOWLEDGE AND EXPERIENCE

1. Initiative, energy and a positive attitude
2. Enjoys working outside
3. Excellent customer service skills
4. Good standards of personal presentation
5. Attention to detail and a desire to get things right
6. Team player
7. Flexibility and an ability to work calmly under pressure

You must have the right to live and work in the United Kingdom.